

Deadline

Abstracts **MUST** be submitted by 8 SEPTEMBER 2008. You will be notified by mid October 2008 if your abstract has been successful. Please note that abstracts will only be considered if the presenting author has registered for the conference by the submission deadline (minimum attendance one day).

General Guidelines

1. Title: spell out any abbreviations or initials.
2. Author(s): list with first names followed by surnames, then degrees. No full stops between names, initials or degrees; comma after each author:
M E O'Regan MRCP, W Wilson BA Hons RGN RSCN
3. Presenting author: underline name.
4. Location—single: institution where research was done. Short address (no street names or postcodes): Hammersmith Hospital, ICSM, London, UK
5. Location—multiple: separate with a semi-colon; indicate which author comes from which location by using superscript letters at the end of the author's name and at the beginning of the address: F Muntoni^a, M Brockington^a, D Blake^b
^aHammersmith Hospital, ICSM, London, UK; ^bOxford University, UK
6. Abstract—Body:
 - a) Limit text to 300 words maximum (**it will be rejected if it exceeds this**).
 - b) Use these headings: Objective, Methods, Results, Conclusions, Acknowledgements (if appropriate), References (if appropriate).
 - c) Be clear and accurate: the editing process has to be done very quickly and there is no time to go back to authors with queries. Stylistic and glaring errors will be corrected.
 - d) Figures and Tables: do not include unless absolutely necessary.
 - e) References: include only if absolutely necessary, indicating where they come in the text with a superscript number. List all authors, use abbreviated form of journal title and always provide volume and page numbers.

Submission Instructions

By email:

1. Open the www.bpna.org.uk/2009/abstractform.doc. On your browser click 'File', then 'Save'. Save the form onto your computer.
2. Complete the form on your computer and paste your abstract into the document.
3. Email the document as an attachment to info@bpna.org.uk. Please mark the email subject as 'Abstract Submission'.
- 4.

Your submission will be acknowledged by email. If you do not receive an acknowledgement within two weeks please contact Philippa Rodie on 01204 492888.